



THE GALLERY at FIFTH THIRD CENTER

The Gallery at Fifth Third Center has space for paintings photography, drawings sculptures, small ceramics, pottery and jewelry. No form of artistic nudity is permitted.

Display Wall

Wall space is provided with hangers for paintings, drawings and photography. Our Maintenance Team will hang the wall exhibits as instructed by the artist.

The first floor gallery main wall measures 28'10" long x 11'3" tall. The wall is made of elegant polished granite in gray and burgundy coloring. Three side walls are also polished granite and measure 13'6" long x 11'3" tall. Two 4' column spaces are also available for display.

The second floor has additional gallery space in the lobby to display paintings, photography and drawings. One wall measures 11' long x 8'11" tall and one wall measures 13' long x 8'11" tall.

Cases

Cases are provided for ceramics, pottery and jewelry. There are two locked and polished brass display cases with glass on three sides and two adjustable glass shelves. Each is on wheels and sets on a base of cherry wood. Both cases measure 5' x 5' x 1 ½'. Our Maintenance Team will open and close the display cases so the artist can set up or take down their pieces.

Contact Information

Please contact the Gallery Coordinator at The Gallery at Fifth Third Center during the hours of 8:00am to 5:00pm Monday through Friday. The Gallery Coordinator can be reached by:

Mail:

Neyer Management
Attention: Gallery Coordinator
One South Main Street, Suite 200
Dayton, OH 45402

Phone: (937) 228-2224

Gallery Hours

Fifth Third Center is located at the corner of Third and Main Streets, Dayton, Ohio. The Gallery is open to the public during these hours.

8:00am – 6:00pm Monday-Friday
8:00am – 2:00pm Saturday
Closed Sundays



Parking

Covered parking is available in the Fifth Third Center parking garage located on Ludlow Street. Parking will be free and parking tickets validated for the artist and their guests. Please see Gallery Coordinator located on the second floor Suite 200.

Receptions

The artists is encouraged to host a reception in The Gallery at Fifth Third Center during their exhibition month(s). Receptions may be held Monday through Friday after hours in the Grand Lobby Annex. Refreshments would be at the expense of the artist. Available upon request are:

Chairs
Easels
Electric Outlets
Tables (covered and skirted)
Trash Containers

Trunk Shows

What is a Trunk Show? A Trunk Show is when the artist will come one day during the week around the lunch hour. The setup time is around 10:00am – 11:00am. This is when the artist can show other pieces of their work, receive customize orders, and answer questions of the current display during the lunch time.

To schedule a Reception or Trunk Show, please contact the Gallery Coordinator one month in advance.

Responsibilities of Artist

- The artist is responsible for placement of art pieces, artwork labels, and case design Our Maintenance Team will hang the wall exhibits as instructed by the artist.
- Artwork labels need to include artist name, name of artwork, and price if the artist is selling their work. Scotch tape or Magic tape by 3M is the only substance to be used in displaying labels.
- Artist provides a summary about themselves and pictures of their work. Please include contact information (phone number, web site links, e-mail address etc.) The Gallery Coordinator will need this information one month prior to artist exhibition. This gives the Gallery Coordinator time to make flyers and place the information on the website.
- Artist provides a price list of off all the art work displayed. The price list includes the name of each piece and the price of each piece.
- Artist is required to carry their own insurance. Artist will sign and execute our standard Waiver and Indemnification Agreement. The Waiver and Indemnification needs to be signed by or on the artist scheduled set up date.



Responsibilities of Artist (continued)

- If the artist chooses, the artist is also responsible for any outside advertising beyond Fifth Third Center Tower and announcements provided on the building's website at www.1southmaindayton.com. It is recommended that the artist contact the Dayton Daily News and other local media to advertise their exhibit.

Artist Set Up/Artist Take Down

The artist sets up day is the first working day of the month.

The artist take down day is the last working day of the month.

Please call our Gallery Coordinator about 5-10 minutes upon arrival to the loading dock. Our Maintenance Team will be available with a cart to assist with the setting up and the taking down of the art pieces.

The loading dock is located on Main Street between Third and Fourth Streets. The loading dock is available to the artist in assisting with the loading and unloading of their art.

First Time Artists

New artists must come to the Fifth Third Center building to check out the area of display. This gives the artist an idea of dimensions, what the display area looks like, meet with Gallery Coordinator and the Maintenance Team. The Gallery Coordinator must see the **art work before scheduling an exhibition.**

Selling Your Art

Fifth Third Center, One South Main Street Holdings, LLC and Neyer Management does not receive any commission on sales. Inquiries for purchases will be directed to the artist. The Artist will work directly with any customers regarding negotiations or the transferring of art and money.